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# Campus News June 9, 1995

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# CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

June 9, 1995



## LA SALLE UNIVERSITY

DEAN, SCHOOL OF ARTS AND SCIENCES  
PHILADELPHIA, PA 19141-1199

TO: Campus Community

FROM: Barbara C. Millard  
Dean, School of Arts and Sciences

DATE: June 1, 1995

I am very pleased to announce the appointment of Dr. David Smith, Assistant Professor of Geology and Physics, to the position of Director of Academic Operations of the Institute for the Advancement of Mathematics and Science Teaching, effective June 1, 1995. Dr. Smith will serve as co-Director with Dr. Alice Hoersch, Director for External Affairs for IAMST.

I want to thank the advisory committee who informed this decision by reviewing the credentials of the two excellent candidates, interviewing them, and deliberating their recommendation. These committee members, as delegated by the IAMST Policy Board, were: Dr. Gerald Ballough, Dr. Henry Bart, Dr. Carole Freeman, Dr. Margaret McManus, Dr. Wililam Price, and Dr. Margaret Watson.

I hope you will join me in congratulating Dr. Smith on his appointment and in wishing him every success in his work for the Institute.

*Campus News* is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



**La Salle University**  
Philadelphia, Pennsylvania 19141

**Faculty Senate**

May 24, 1995

### **Agenda**

For the Thursday, June 15 Meeting of the Faculty Senate (2:00 Board Room)

Approval of minutes of the May 9 meetings

Update on FASB 106 and its implications for faculty retirement benefits

Strategic planning for the 1995-96 school year: agendas and priorities

ALL FACULTY MEMBERS ARE INVITED TO ATTEND THESE AND ALL OTHER MEETINGS OF THE FACULTY SENATE. EXCEPT FOR THOSE TIMES WHEN THE SENATE NEEDS TO GO INTO EXECUTIVE SESSION (AS, FOR EXAMPLE, WHEN COMMITTEE APPOINTMENTS ARE BEING DISCUSSED). ANYONE WISHING TO ADDRESS THE SENATE SHOULD CONTACT THE PRESIDENT OR ANOTHER MEMBER OF THE EXECUTIVE COMMITTEE (PREFERABLY IN WRITING).

## **MEMORANDUM**

**TO:** Department Heads and Directors

**FROM:** Paul V. McNabb, Comptroller



**DATE:** June 9, 1995

**SUBJECT:** Important Information Regarding Fiscal Year End

As we approach the end of the fiscal year, we need your special cooperation in order to help ensure that the fiscal activity of your department budget is recorded in the correct fiscal year. This will require coordination between yourself and others in your department who are authorized to initiate charges to the budget, and the offices responsible for processing these transactions - i.e. Bursar's Office, Accounts Payable, Campus Store, etc. The chart below indicates the various deadlines with respect to recording charges (transactions) against the 1994-95 budgets.

Please review this list and make appropriate note. Transactions received after the indicated deadline will have to be charged to the 1995-96 budget. Your special attention is called to the payment of vendors by approved invoices. Only those accounts payable supported by 1994-95 outstanding Purchase Orders will be chargeable to the 1994-95 budget after the indicated June 26, 1995 deadline.

If you need additional clarification or assistance, please do not hesitate to call.

### **DESCRIPTION/ACTIVITY**

### **DEADLINE**

Expenditures (payment by check)	June 28, 1995
Petty Cash vouchers	June 30, 1995
Purchase Orders	June 26, 1995
Department Charges	
Duplicating - Xerox	June 30, 1995
Duplicating - Supplies	June 30, 1995
Postage	June 30, 1995
Campus Store	June 28, 1995
Corporate Express Charges	June 22, 1995
Adjustments to:	
May 1995 Budget Statement	June 26, 1995
June 1995 Budget Statement	Within 3 days of receipt of June Budget Statement



## LA SALLE UNIVERSITY

ARCHIVES

PHILADELPHIA, PA 19141 • 215/951-1294 • Fax 215/951-1216

### ARCHIVAL UPDATE, No. 3 (June 2, 1995)

1. A total of twenty-two presentations on "The Legacy of La Salle" (and related themes) were made to various groups on campus during the past school year, from Freshman Year Experience classes to the Alumni Weekend. If you are interested bringing alive La Salle's past in a fresh, innovative, and pictorial style to your students or colleagues, just call x1294 and make your reservation soon. Think of it this way: if you don't come to the Archives, the Archives will be glad to visit you!

2. Many thanks to the increasing number of persons who donated materials to the Archives during the past school year. A partial list of donors includes the following:

Bro. Joseph Burke  
John Baky  
Dr. Raymond Heath  
Rev. Ray Halligan  
Bob Vetrone  
Howard Pochasa  
Marianne Woolslayer  
Carol Brigham  
John Keenan  
Mike Sweeder  
Dr. Robert Chapman  
School of Continuing Studies

Bro. Charles Gresh  
Caroline Wistar  
Dr. Elizabeth Paulin  
Rabbi Simcha Raphael  
Harry McManus  
Linda Ferrante  
Jim McDonald & Staff  
Bob Lyons & Staff  
School of Business Admin.  
Nancy Brewer  
Channel 56 Staff  
....AND MANY OTHERS!!

3. Some numbers from June 1, 1994 through May 31, 1995 (both La Salle University Archives and the Christian Brothers' Archives):

- NUMBER OF SIGNATURES IN GUEST REGISTER: 474
- NUMBER OF INQUIRIES/REQUESTS FOR SERVICE: 421  
(in-person, phone, letter, or fax)
- NUMBER OF NEW RECORDS ACQUIRED: 137 linear feet

4. **IMPORTANT:** The Archives will be CLOSED from Monday, June 26 through Friday, July 14 for conference/vacation. If you need service between now and then, please call or drop in.

Many thanks, everyone! Glad to help you in any way.

*Bro Joe*  
Brother Joseph Grabenstein  
Interim Archivist

**UPCOMING SPECIAL EVENTS FOR LA SALLE UNIVERSITY**

- July 10**     **SPEEDY MORRIS** Golf Outing at Melrose CC, for benefit of La Salle's golf team.  
(Contact Athletic Department, 215 951-1516).
- Sept. 8**     (TENTATIVE) **Lionel Simmons** golf outing to celebrate his induction into La Salle's Hall of Athletes. (Contact Athletic Department, 215 951-1516).
- Sept. 8**     **HALL OF ATHLETES** inducts basketball's **LIONEL SIMMONS**, soccer's **Joe Rudy**, and baseball's **Bill Bradshaw**. . .Union Ballroom.  
(Contact Alumni Office at 215 951-1535).
- Oct. 28**     Men's basketball coach **SPEEDY MORRIS** gets inducted into the Pennsylvania State Sports Hall of Fame at the Sheraton Valley Forge. (Contact Basketball Office, 215 951-1518).



## **GIFTS FOR DAD**

### **LA SALLE TIE**

- \* 100% SILK
- \* UNIVERSITY SHIELD
- \* AVAILABLE EXCLUSIVELY  
AT THE CAMPUS STORE

**\$ 28.00**

### **HEAVYWEIGHT CREW**

- \* USA PLAYER SPORTSWEAR
- \* 50% POLY / 50% COTTON
- \* L, XL, XXL

**\$ 34.95**

### **"BIG COTTON" TEE**

- \* GEAR FOR SPORTS
- \* 100% COTTON
- \* M, L, XL, XXL

**\$ 14.95**

## **SELECTED FATHER'S DAYS NOVELTIES 30% OFF**

MONDAY THRU THURSDAY 9AM TO 4:30PM  
FRIDAY 9AM TO 3:30 PM

**THE CAMPUS STORE**  
...here for you!



# **CAMPUS POSITIONS AVAILABLE**

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER



**LA SALLE UNIVERSITY**

**PHYSICAL FACILITIES**

**PHILADELPHIA, PA 19141 • (215) 951-1315 • FAX (215) 951-1791**

Physical Facilities has the following positions available.

## **HVAC MECHANIC**

General repair & maintenance in residence halls, office and classroom buildings. Three (3) years commercial AC experience required. Experience with EMS, boilers, plumbing techniques and heat pumps desirable. Must have valid drivers license & universal Freon certification. Full benefits package including tuition remission. AA/EOE

## **CUSTODIANS**

**(M/F)**

Day shift. Needed to do general office & classroom cleaning, stripping, mopping & waxing of floors, pickup recycling materials, move furniture and unload deliveries. Full benefits package including tuition remission. AA/EOE

Apply to: Assistant Director of Physical Facilities  
La Salle University  
1900 W. Olney Avenue  
Philadelphia, PA 19141





## La Salle University

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Manager, Accounts Payable  
Philadelphia, PA 19141 • (215) 951-1050 • Fax (215) 951-1799

TO: The Campus Community  
FROM: Ann Lindenmuth, Manager, Accounts Payable *Lindenmuth*  
DATE: June 9, 1995  
SUBJECT: Position Available

In the past, many of our positions have been filled with highly qualified individuals based on the recommendation of our own people. Therefore, if you know of an individual who is interested and qualified, please make them aware of this position.

### ACCOUNTS PAYABLE CLERK

There is an immediate opening in the Business Office for an Accounts Payable Clerk. This position requires initiative, attention to detail, good typing and filing skills. Prior Accounts Payable experience is helpful but not necessary. Full benefit package including tuition remission. Interested individuals should submit a resume to:

Manager, Accounts Payable  
La Salle University  
Philadelphia, PA 19141

La Salle University is an Affirmative Action/Equal Opportunity Employer.



LA SALLE UNIVERSITY

ADVISEMENT CENTER  
PHILADELPHIA, PA 19141 • (215) 951-1238

## **POSITION AVAILABLE**

**Part-time Receptionist for La Salle Bucks County site. Applicant must have a minimum of three years office experience. Strong interpersonal, communication and organizational skills are required. Duties include general office administration, provide student and faculty assistance, handle site set-up for classes. Evening and weekend hours. Submit cover letter stating salary requirements, resume and references by June 21, 1995 to:**

**George Fleetwood  
Director of Off-Campus  
Continuing Studies  
La Salle University  
Campus Mail Box 815**

**EO/AA employer**

**School of  
Continuing  
Studies**